

## **ABOUT TRINITY PRESBYTERIAN CHURCH OF SEVEN SPRINGS (TPCOSS):**

Trinity Presbyterian Church of Seven Springs (TPCOSS) seeks a Director of Music Ministry to join our vibrant pastoral and program staff. We are a theologically conservative PCUSA church with a traditional worship service. We have 340 members, with approximately 200 worshiping on Sunday. Because of the importance of music in our worship, a creative vision is essential.

Our Adult chancel choir has between 12 and 20 members. The handbell choir plays during worship every couple of months. There are 4 octaves of Mallmark Handbells, 2 sets of 3 octave Schulmerich choir chimes, and well as some Orff instruments. We own a comprehensive music library with various choral, handbell and instrumental music. The 3 manual Rodgers organ can provide solid congregational song support and has the versatility to play German Baroque as well as French Romantic repertoire.

### **POSITION SUMMARY:**

The Director of Music Ministries is responsible to lead, develop, and guide TPCOSS's music worship. This requires a self-starter who can plan, implement, and grow/enhance the church's overall music program. This position reports to the Head of Staff and works directly with the elder-chairperson of the Worship and Music Ministry Team. Currently there is one Sunday service at 10:00 am; music rehearsals take place on Thursday evenings. This position works closely with the Pastor/Head of Staff and the Elder chairperson of the Worship and Music Ministry Team.

### **QUALIFICATIONS:**

- Follower of Jesus Christ
- Bachelor's degree or above in some area of music (organ and conducting preferred) and/or experience in a church work setting
- Good planning, organizational, and communication skills
- Ability to develop music skills in others; to work with a range of musical talent; and to instill a mindset of worship through music
- Understand choral rehearsal techniques and conducting; have the ability to conduct from the console
- Excellent keyboard skills on both organ and piano; proficiency with handbells
- Ability to appreciate and implement a variety of musical styles

### **DUTIES & RESPONSIBILITIES:**

- Provide a quality music program for the church; direct and accompany the Chancel Choir; accompany vocal and instrumental soloists; direct an adult hand bell choir; and provide piano or organ music for hymns and other interludes during regular Sunday services, and special worship services i.e., Christmas, Lenten services, Easter, marriages and funerals.
- Provide for a qualified substitute when the Director of Music Ministries, with prior approval, is not able to attend a worship service, choir rehearsal, or if unavailable for a wedding or funeral
- Attend all Staff meetings and Worship & Music Ministry Team meetings.
- Recruit, support, and direct choir rehearsals
- Research and purchase material for the music program within budget limits, organize and care for the music library, and oversee the purchase and maintenance of the church's musical equipment in consultation with the Worship & Music Ministry Team Elder Chairperson
- Maintain licenses for use of print and online music
- Work closely with the audiovisual and sound system technician to ensure proper audio and visual levels

- Coordinate the hiring of contracted musicians and soloists to enhance the worship experience
- Encouraged to maintain membership in professional organizations to develop relationships with area musicians

### **COMPENSATION & TERMS OF EMPLOYMENT:**

This is a part-time position requiring 15-20 hours per week. The starting salary is \$26,000. There is the possibility of continuing education funds, contingent upon availability. The use of facilities for private teaching is permissible; the number of students allowed is subject to the approval of the Worship Committee.

### **APPLICATIONS & HIRING PROCESS:**

Resumes can be emailed to the search committee chair Deborah Haglen at: dhaglen@hotmail.com. Alternatively, they can be mailed to:

Trinity Presbyterian Church of Seven Springs  
ATTN: Deborah Haglen  
4651 Little Road  
New Port Richey, FL 34655

All resumes must be received for consideration by November 1, 2023. Please include 3 references as well as an audio file (MP3) or link to your YouTube Channel to demonstrate your skill and ability. The final search process will include an interview and audition. We plan to hire for this position with a starting date of January 1, 2024.